

EA NO: FSM-090-10
OPENING DATE: 12/21/10
CLOSING DATE: 01/21/11

EXAMINATION ANNOUNCEMENT



Department of Finance & Administration
Division of Personnel Administration
F.S.M. National Government

It is the policy of the FSM Government that qualified FSM citizens is given first priority for employment consideration; with other Micronesians and U.S. citizens utilized in positions for which no qualified FSM citizens area available.

POSITION AND SALARY:

Single Audit Specialist
PL-34/
\$476.86 B/W

This is the minimum rate at step one of the grade. Higher rates may be authorized in cases of hard -to-fill positions where it is appropriate to the qualifications of the appointee.

LOCATION:

Office of the Public Auditor
FSM National Government
Palikir, Pohnpei FM 96941

DUTIES (ILLUSTRATIVE ONLY):

Prepares, issues and manages the REP for audit proposals; facilitates the work of the FSM Audit Committee in the review of audit proposals and in selecting independent auditor to perform the FSM wide annual single audits as required by the Amended Compact; monitors, manages, and conduct oversights regarding the Audit Contract and the performance of the independent auditor; prepares monthly status reports on the progress of annual audits of the FSM Government plus their respective Component Units; assists and facilitates FSM's performance in resolving questioned costs and audit findings; deals with outside grantor agencies on outstanding single audit matters such as noncompliance with grant terms and conditions; reviews monthly billing statements from the independent auditor and verifies payment request; coordinates all matters pertaining to the FSM annual single audits; performs other duties as assigned.

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And Return to FSM National
Government Personnel Offices

QUALIFICAION REQUIREMENTS:

Graduation from an accredited college or university with a four-year degree in Accounting, Finance, Commerce, Public or Business Administration, and Economics plus three (3) years of work experience in auditing, financial investigation, or closely related field. Strongly demonstration to adapt quickly into an auditing and financial investigation environment may be considered and accepted in lieu of any direct work experience.